**Student Disciplinary Record Request Form**

**Student Information**

Student Name: ­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student ID Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Paw-Print: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Request Options (select one):**

* Attached Form *(Note: if the form is lengthy a letter will be sent in lieu of the attached form)*
* Letter

***For Office Use:***

Date Received:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Completed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Information Release Preferences: *(mark all that apply)***

* Please **email** this form to the address indicated below
* Please **mail** this form to the address indicated below
* Please **email** a copy of the completed form to my student email

**Institution Information:**

**­­­­­­­­­**Name of Institution: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Email Address: ­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*If multiple addresses are required, please email a list to [accountability@missouri.edu](mailto:accountability@missouri.edu)

***Note: Please allow 3-5 business days for the request to be processed.***

*By signing below, I give the Office of Student Accountability and Support my consent to disclose my disciplinary record to the institution listed above.*

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***\*****If this form is submitted electronically via email, please DO NOT call to confirm receipt.*

*You will receive an email confirmation when your request has been completed.*